



Bristol
Community
Health



Guidelines: Bristol Community Health & Wellbeing Grant

Bristol Community Health

Bristol City Funds

What is Quartet Community Foundation?

Quartet Community Foundation manages funding on behalf of individuals, companies, charitable trusts, and statutory agencies. This enables us to make grants to charitable groups in the West of England.

What is Bristol City Funds?

City Funds aims to transform Bristol by offering funding that targets the causes and effects of inequality. We believe Bristol can be a thriving and healthy city, built on a fair social foundation within sustainable environmental boundaries. We want to create positive change in Bristol by bringing businesses, community organisations, funders and the public sector together to share resources and address key priorities. City Funds is a collaboration between different people and organisations, and Quartet is a core partner. As well as grant funding and pro bono support offered through Quartet, City Funds also offers social investment funding through Bristol and Bath Regional Capital. If you want to discuss applying for pro bono or social investment support, just get in touch.

What is the Health and Wellbeing Fund?

Bristol Community Health (BCH) was a community health organisation working in Bristol. This funding has been made available following the organisation's closure as part of its legacy to the local health and wellbeing sector. The aim of the fund is to support Bristol's health and wellbeing organisations to develop their capacity, resilience and effectiveness for the long term. We particularly welcome applications for projects that have clear, lasting benefits for the people of Bristol and the health and wellbeing sector.

This grant programme aims to run 2-3 times per year until the available funding has been distributed. Please check [our website](#) for the next grant round opening and closing dates.

Before applying.

Please read these guidelines carefully and read the [Before Applying \(Essential Information\)](#) section on our website. If you have questions please get in touch with us using the contact details below.

What can you apply for?

Grants can support work that develops the capacity, resilience or effectiveness of health and wellbeing sector organisations. Your project should have clear, lasting benefits for the health and wellbeing of people in the City of Bristol. Funding can be awarded to transform and strengthen local organisations themselves, or it can be for the development of activities/services that create lasting improvements in local health and wellbeing. We particularly welcome applications that demonstrate an awareness of how your project will fit with and improve the wider picture: for example, through filling gaps in services, piloting new approaches, making services more inclusive, exploring sustainable new income streams or achieving the goals of the [One City Plan](#).

Examples of grants that have already been awarded include:

- To improve the reach of perinatal mental health services through collaboration and co-production, to enable better access and support across the diverse communities of Bristol.
- To create time for setting a strategy that will support the growth of a mental health charity, supporting members into leadership roles and creating more diversity across the organisation.

- Toward some core costs for a group that seeks to provide women with a permanent, safe exit out of sex work, enabling them to develop and expand their social enterprise.
- To recruit a part-time employee for a charity using parkour to tackle mental health issues, to coordinate the group's work and growth strategy to ensure ongoing sustainability.

Funding could also be used for activities such as to:

- Provide time, space and help for leaders of health and well-being organisations to plan for the future of their organisation, or increase their action on environmental sustainability and diversity, equity & inclusion
- Provide resources and skills to help translate great ideas into business propositions, or to create new revenue streams that enable health and well-being organisations to become more resilient
- Develop collaborations, partnerships or mergers between organisations that improve the effectiveness of Bristol-focused health and well-being work
- Develop services delivered by health and wellbeing organisations, which
 - increase the reach, breadth, and/or depth of service delivery by those organisations, increase their social impact in the City of Bristol
 - reduce reliance on public sector contracts and grants or
 - increase the financial sustainability of this critical sector.

We want to support action on reducing environmental impact, increasing environmental sustainability, and redressing inequalities through action on diversity, equity and inclusion. We will take into consideration the action a group is taking on these issues and we welcome applications for funding that incorporate this work.

Please note that applications that focus purely on delivery of services may be considered a lower priority for this funding than those which focus on organisational development.

However, we will also give priority to applications that meet the One City Goal for 2021 of supporting community assets (such as community centres and groups) to reduce social isolation and improve mental wellbeing, focusing particularly on communities with mental health inequalities.

Who can apply?

Voluntary, community, charity and social enterprise organisations based and working in the City of Bristol which seek to improve the health & wellbeing of people based in the City of Bristol, prioritising those which:

- focus on prevention and early intervention
- run activities supporting self-care
- support people with or at greater risk of developing long-term health conditions

Your organisation must be based in the City of Bristol and primarily benefit Bristol residents in order to be eligible for this funding. Please contact us before applying if you are unsure about your eligibility.

There are no limits to the size of organisation which may apply for a grant. However, if an applicant organisation is holding financial reserves that could cover more than 12 months of its annual expenditure, the application will be considered a lower priority for funding. If your organisation is holding significant financial reserves, you will need to make it clear why these reserves cannot be used to cover the cost of the activity.

Organisation's that have been awarded a grant through this programme, cannot reapply in subsequent rounds.

Support to develop your ideas and make an application

The Good Faith Partnership is working with The Care Forum to provide direct support to organisations that might want to apply for this funding. They are available for potential applicants to ask any questions about the fund or eligibility and will be using their insight and expertise to help organisations think through how they could best use the funding for maximum impact. They will be also running sessions for successful grantees to help them become more resilient, make links across the sector and bring about long-term change.

Contact Vinya Mehta at grant-support@bristolcityfunds.co.uk to find out more.

How much do we award?

Grants of up to £20,000 per year for up to 2 years are available. Funding in the second year will depend on receiving a satisfactory progress report after the first year.

What we don't fund

- Individuals
- General appeals
- The direct replacement of statutory funding
- Political groups or activities promoting political beliefs
- The promotion of religious beliefs
- Animal welfare
- Arts projects with no community or charitable element
- Sports projects with no community or charitable element
- Medical research, equipment, or treatment
- Projects that take place before an application can be processed
- Activities that raise funds for other organisations

We cannot fund projects that duplicate commissioned services. If you are unsure about the eligibility of your project please get in touch and we will help you check that your proposal is eligible.

How to apply

If you satisfy the eligibility criteria and want to apply for a grant, please complete an application form. You can apply online at www.quartetcf.org.uk or alternatively you can request an application by post using the contact details below. The opening and closing dates for each funding round will be clearly stated on the website.

As well as the completed application form you will also need to provide the following:

- A constitution/governing document/set of rules that sets out the purpose of your organisation and how it is managed.
- The contact details of at least 3 members of your management committee or registered board of trustees/board of directors. We cannot fund organisations with fewer than 3 committee members, registered trustees or directors.
- Evidence of a bank account in the name of the organisation. This can be a copy of a recent bank statement (no more than 3 months old). The bank account must have at least 2 signatories. Alternatively, if you belong to a small organisation that does not have a bank account another charitable organisation can hold the funds for you, but you must provide written authorisation from the organisation that will do this.
- A copy of your most recent annual accounts or financial records that show your organisation's balance of funds, income, and expenditure. If you do not have financial records that cover a full year, then you will need to provide the records you currently have available.
- A safeguarding policy.
- The contact details of a referee. The referee should know the work of the applicant organisation in a professional capacity but not be directly involved in this work.

If you are not a formal group, and cannot provide the above, you can apply under the umbrella of another charitable organisation, provided it is able to:

- supply the above documents

- take responsibility for the application being made
- take responsibility for receiving, overseeing, and reporting back on the use of any grant awarded.

This will not affect the umbrella organisation's ability to apply in its own right for the maximum grant available for its own purposes.

What will happen next?

Once we have received your application (including all supporting documents) it will be assessed by a member of staff. They may contact you for further information or to arrange to meet to discuss the application in more detail. The application will then go to the BCH Health & Wellbeing Fund grant panel for a decision. We aim to notify you of the outcome within 8 weeks of the closing date of the funding round.

Monitoring and evaluation

At an appropriate time after the grant has been paid, we will ask you to submit an end of grant monitoring report form. We may also ask your group for an interim monitoring report if your project lasts longer than a year. These simple forms ask for details of how the grant has been spent and what has been achieved. In addition, City Funds has developed a bespoke impact monitoring tool that will give the people who benefit from your project information about their own wellbeing and help us to understand how your project has helped them. A member of staff may also contact you to arrange a visit to your project.

How we collect and hold your data

The personal information collected via the application form is collected to solicit and process applications for grants from Quartet. All information is collected in accordance with the *Data Protection Act 1998 (DPA)*, and the *General Data Protection Regulations 2018 (GDPR)*. By completing an application form, you are giving consent for the information to be collected and for Quartet to communicate with you/your organisation. We hold all personal information on our *secure Customer Relationship Management database*; grant related information is disclosed to grant panel members and to donors. We publish lists of grants awarded, and we use data in our publicity, but we anonymise details of any individual grantees. If you feel that any other information about your application or project should not be made publicly available, please contact us to discuss this.

Please refer to our Privacy Policy at <http://quartetcf.org.uk/privacy-policy/>

Contact Us

Potential applicants to the BCH Health and Wellbeing Fund should contact Vinya Mehta at grant-support@bristolcityfunds.co.uk

For any questions about Bristol City Funds or Quartet Community Foundation, please contact Lucy Gilbert on 0117 989 7700 or 07788 214667, or lucy.gilbert@quartetcf.org.uk

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