

Guidelines: Bristol Climate and Ecological Emergency Community Grant



The Bristol Climate and Ecological Emergency Community Grant Fund uses funding from Bristol City Council's Climate Reserve to support community action that helps reach the goals of the [One City Climate Strategy](#) or the [One City Ecological Emergency Strategy](#). There is £200,000 available in total.

Bristol City Council is the Local Authority for Bristol and is working with Quartet Community Foundation to administer these funds.

Quartet Community Foundation manages funding on behalf of individuals, companies, charitable trusts and statutory agencies. This enables the Community Foundation to make grants to charitable groups in the West of England through programmes such as this one.

Who can apply?

The grant programme is targeted at community groups or small not-for-profit organisations based and working in Bristol.

Applicants must have a track record of working to benefit the community or the environment. The grant programme will not support newly formed organisations less than 6 months old.

How much do we award?

- The funding available will be awarded over 1 year in 2 calls for applications.
- The first call for applications will award grants of up to £5,000
- The second call for applications will award grants of both up to £5,000 and up to £30,000.

What can you apply for?

The fund supports activities based in Bristol that will help the city to meet one or more of the goals of the [One City Climate Strategy](#) or the [One City Ecological Emergency Strategy](#).

- A main goal of the **One City Climate Strategy** is to reduce Bristol's carbon dioxide emissions
- A main goal of the **One City Ecological Emergency Strategy** is to have more land in Bristol managed for the benefit of wildlife

Your activity must result in one of the following:

- **A clear reduction in carbon dioxide emissions.** For example, this could be through encouraging a switch to means of transport that don't use fossil fuels, making community services less reliant on fossil fuels, encouraging reuse or repair activities or actions to reduce the number of new products we buy.
- **Physical changes that benefit wildlife in Bristol.** For example, through improving an area of land for wildlife or creating a new area of wildlife habitat.

The fund will prioritise activities that:

- **Work with communities that are most affected by climate change or that most need more good quality habitat for nature.** For example, communities affected by disadvantages such as poor air quality, higher flood risk, fuel poverty or low incomes as well as areas with fewer public transport options and areas with a relative lack of space that supports wildlife.
- **Work with communities that face barriers** to applying for funding for, or taking part in activities, that reduce carbon dioxide emissions or benefit wildlife in Bristol. We would prioritise applications from organisations that do not have a long history of receiving funding from Bristol City Council. We would prioritise activities that consider intersectionality, recognising that people can experience more than one form of discrimination.
- **Work that involves sharing stories about people taking action** that can inspire more people to do those things to benefit the climate or wildlife.
- **Work that has more than one positive result.** For example, activities that are also good for people's health, or improve their chances of employment, in addition to the benefits to climate or wildlife. Or activities that increase accessibility so that more people can participate such as managing an area for wildlife plus putting in an access path suitable for wheelchair use.

We know that community groups need funding to expand their work to do more for the climate and wildlife. The grant can support existing activities that need additional support to grow or become more effective through training, personal resilience, or professional technical support. Requests for funding for this type of support can form part of your application but cannot be the only activity in your application.

Can we inspire you?

We would aim to fund a mixture of activities. These are some of the kinds of activities we would want to fund:

- Expanding or deepening existing climate action work by sharing knowledge and experience between communities, or within a community
- Action to enable community buildings to use less electricity, gas, or oil for heating such as work to make buildings more energy-efficient or work to install a renewable energy technology
- Action to create or encourage people to use alternative means of transport that do not rely on fossil fuels, especially in areas that are not well connected to public transport
- Making a new or better habitat for nature by improving an area of land for wildlife or changing the current way the land is used (with the permission of the landowner for the change in use and maintenance of the land and where the project does not harm any existing habitat and can be achieved without compromising peoples' safety)
- Community cooking events using low carbon foods or events offering food alongside having climate conversations
- 'Library of Things' projects which gather and share things for the community to borrow rather than buy
- Reuse or repair projects to benefit the community which could include buying things like a sewing machine or other tools for sharing or using at repair projects
- Action bringing different young adult organisations, sports communities, different faith communities or different generations (different adult age groups) together to create joint leadership on community climate action
- Understanding and promoting the climate benefits of the actions of people and communities that already have a low impact on the environment so that it can be replicated by others

Your activity could include as one element of your application:

- Professional support for those working in community organisations so that the organisation can expand from general community action into community climate action or expand the amount of community climate action. This support could include helping people to connect to other community climate action groups; support for organisation resilience; professional services such as for social media or web content; support for personal resilience or for training or upskilling

Projects we do **not** want to fund include:

- Projects that are based only on creating artwork
- Clearing land or waterways of invasive species
- Installing a new kitchen in a community building

We **will not** fund

- Individuals
- General appeals
- The direct replacement of statutory funding
- Political parties
- Newly formed organisations less than 6 months old
- Projects that take place before an application can be processed
- Activities promoting religious beliefs
- Activities that raise funds for other organisations
- Activities that do not relate to at least one goal of either the One City Climate Strategy or One City Ecological Emergency Strategy
- Activities that take place outside of the boundary of the City of Bristol

How to apply?

You will need to complete an application form. You can apply online at <https://quartetcf.org.uk/apply-for-a-grant/>. As well as the completed application form you will also need to provide the following*:

- A constitution/governing document/set of rules.
- The contact details of at least 3 members of your management committee/board of trustees/board of directors.
- Evidence of a bank account in the name of the organisation. This can be a copy of a recent bank statement (displaying a date no more than 3 months old). The bank account must have at least 2 signatories.
- A copy of your most recent annual accounts or financial records that show your organisation's balance of funds, income, and expenditure. If you do not have financial records that cover a full year, then you will need to provide the records you have available.
- A safeguarding policy that is up-to-date and relevant to your group's work
- The contact details of a referee. The referee should know the work of the applicant organisation in a professional capacity but not be directly involved in its work.

*Apart from the bank statement, please do not provide the above documents if you have sent them to Quartet within the past six months unless they have been amended during that time.

If you are not a formal group, and cannot provide the above, another charitable organisation can apply on your behalf provided it is able to:

- supply the above documents
- take responsibility for the application being made
- take responsibility for receiving, overseeing, and reporting back on the use of any grant awarded.

This will not affect the applicant organisation's ability to apply for the maximum annual grant available for its own purposes.

What will happen next?

Once we have received your application (including all supporting documents) it will be assessed by a member of staff. They may contact you for further information. The application will then go to a panel for a decision. You will be notified of the outcome within 6-8 weeks of the application submission deadline.

Monitoring and evaluation

At an appropriate time, after the grant has been paid, we will send you a grant monitoring report form. This form asks for details of how the grant was spent and what was achieved including giving some thought to the likely carbon savings from the project.

How we collect and hold your data

The personal information collected via the application form is collected to solicit and process applications for grants from Quartet. All information is collected in accordance with the Data Protection Act 1998 (DPA), and the General Data Protection Regulations 2018 (GDPR). By completing an application form, you are giving consent for the information to be collected and for Quartet to communicate with you/your organisation. We hold all personal information on our secure Customer Relationship Management database; grant related information is disclosed to grant panel members and to donors. We publish lists of grants awarded, and we use data in our publicity, but we anonymise details of any individual grantees. If you feel that any other information about your application or project should not be made publicly available, please contact us to discuss this.

Please refer to our Privacy Policy at <http://quartetcf.org.uk/privacy-policy/>

More information

Before we open the fund for applications, we intend to hold some community events bringing together organisations interested in the fund and people who can help you to develop your ideas. These will be either online or in-person, where possible, in several locations across Bristol.

We are keen to ensure that we don't waste your time, so if you have any questions regarding eligibility, the application process, or would just like to discuss your application before you apply, please email: applications@quartetcf.org.uk or call 0117 989 7700. If necessary, we can arrange to have a chat by phone or via a video meeting.

Royal Oak House, Royal Oak Avenue, Bristol BS1 4GB.