



Grant Conditions – RW Barnes

In signing the enclosed Grant Acceptance Form, or accepting via email, you are agreeing to the following conditions:

1. To use the bursary only for the purposes described in the grant offer letter. If there is a change in your circumstances that may affect the way in which the grant is spent, you must contact julie.newman@quartetcf.org.uk to discuss this.
2. To complete monitoring forms as requested by Quartet Community Foundation – details of what you will be asked are contained in the offer letter. Monitoring reports will be sent out at the end of the academic year. Further applications will not be accepted if these monitoring reports have not been completed.
3. To keep records of the way in which the grant is spent, as these may be needed for audit purposes.
4. To acknowledge Quartet Community Foundation and the name of the fund from which the grant came (i.e. RW Barnes Fund) in all publicity you have regarding this grant (e.g. press releases).
5. To co-operate with publicising the grant, for example, in the local media and Quartet Community Foundation publications.

Ref	File name	Modified	Review due
Ph/G/Gf&Lt/F_JN	Grant conditions RW Barnes.doc	27 August 2020	01 January 2023