Guide for applicants:
Police and Crime Commissioner's Community Fund

This guide outlines the criteria and priorities for this grant programme and outlines the process for applying. Please call or email us if you have any questions. Our contact details are in section 11 of this document.

1.About this grant programme

The Office of the Police and Crime Commissioner (OPCC) has set up the Police and Crime Commissioner's Community Fund to help create safer communities. It is run as a partnership between the OPCC, Somerset Community Foundation (SCF) and Quartet Community Foundation (QCF).

2. What you can apply for

This fund offers grants of between £1,000 and £10,000 to VCFSE (Voluntary, Community, Faith, and Social Enterprise) groups running projects that help prevent crime, serious violence or antisocial behaviour.

Your project should either make a real difference to safety in a particular neighbourhood, or it should support a group of people who are at higher risk of becoming involved in crime, as victims or as perpetrators.

We will consider projects that tackle any of the following themes from the Avon and Somerset Police and Crime Plan 2024 to 2029:

- strengthening community relationships and tackling antisocial behaviour
- reducing violent crime, including violence against women and girls and serious youth violence
- preventing crime and building safer communities
- supporting people who have been victims of crime to get the help they need.

Whatever you apply for, you need to be able to tell us clearly how your project helps to prevent crime or harm in the community.

If you can do that then we can fund staff or volunteer time to deliver the project, a contribution to management costs, travel, small items of equipment, training and development, and a contribution to core running costs where these are directly relevant to the project.

3. Who can apply?

You can apply for a grant if you are a:

- Constituted voluntary or community organisation
- Constituted group or club
- Registered charity, including charitable incorporated organisations (CIO)
- Not for profit company, including Community Interest Companies where they are not limited by shares and most directors receive no payment from the company.
- Group based in BANES, Bristol, North Somerset, Somerset, or South Gloucestershire

We are more likely to recommend a grant if your project clearly explains what you will do and how it will prevent crime specifically in your context.

We will look more favourably on applications from groups working in areas with higher rates of crime and antisocial behaviour, or with people who are at genuine risk of becoming victims or perpetrators.

If you have received a grant from us before, we will expect you to have reported on it well.

We will not be able to support every good project that applies. If you are not successful, we will let you know the main reason why, and you are welcome to apply in a future round if your project is still running.

Baseline Standards

The following required Standards are to ensure that all grant-funded organisations are well managed and provide good quality services:

- A safeguarding policy
- DBS checks for all staff/volunteers involved in activity delivery
- GDPR Compliant
- An Equality Policy
- A Health and Safety Policy
- A Complaints Policy
- Public Liability of £5 million minimum
- Employer Liability of £10 million minimum

We may award funding to applicants without all baseline standards being met. However, we will do this on the basis that the organisation agrees to develop these areas of practice.

Size of organisation applying

There are no limits to the size of the organisation which may apply to the fund. However, if your organisation is holding significant financial reserves, you will need to make it clear why these reserves cannot be used to cover the cost of the activity outlined in your application.

Please note that we can consider applications from national or regional organisations, but only where there is no local organisation undertaking the work in question. In such cases we will only consider projects that are clearly targeted in our area, and not contributions to national campaigns.

4. How much do we award?

Grants are available between £1,000 and £10,000.

5. When to apply?

The first round opens on Monday 7 September and closes on 16th October 2026. Decisions will be made in mid-December.

6. What we don't fund

- Individuals
- Statutory bodies of any kind, including local authorities, NHS organisations,
- maintained schools, academy trusts, and parish and town councils.
- Target hardening measures, including the installation or improvement of
- locks, entry systems, CCTV cameras, speed cameras or traffic management
- infrastructure, fencing, gates or other physical security works.
- Environmental improvements or works to public spaces, unless directly and
- demonstrably linked to reducing specific, identified crime or antisocial
- behaviour.
- Work already carried out or costs already incurred before a grant is awarded.
- Projects being considered for funding through other OPCC or Ministry of
- Justice funding programmes.
- Organisations that have already received a grant through this programme.
- This fund runs for two years (2026-2028), and each organisation may receive
- one grant during that period.

Please find further information about what we don't fund on our website at:
https://quartetcf.org.uk/grants-support/am-i-eligible-for-support/

7. How to apply?

If your work is in BANES, Bristol, North Somerset, or South Gloucestershire you can apply online at www.quartetcf.org.uk. If you work is in Somerset you can apply through Somersert Community Foundation at www.somersetcf.org.uk/grants-and-funding/.

As well as the completed application form you will also need to provide the following*:

• A constitution/governing document/set of rules.
• The contact details of at least 3 members of your management committee/board of trustees/board of directors.
• A copy of your most recent annual accounts or financial records that show your organisation's balance of funds, income and expenditure. If you do not have financial records covering a full year, you will need to provide the records you currently have.

• A safeguarding policy that is up-to-date and relevant to your work.
• The contact details of a referee. The referee should know the work of the applicant organisation in a professional capacity but not be directly involved in this work.

Please **do not** provide the above documents if you have sent them to Quartet within the past six months unless they have been amended during that time.

Please contact us if you cannot provide any of the above documents. See section 11 for our contact details.

8. What happens after applying?

Your application will be assessed by a member of our team, who will read through what you have written, check your supporting documents, and may look at publicly available information. We might get in touch if we have questions.

We will then make a recommendation to a panel that includes a representative from the OPCC, a representative from Avon and Somerset Constabulary, and an independent representative from the VCFSE sector. The panel makes a recommendation to the Police and Crime Commissioner, who makes the final decision. We will let you know the outcome as quickly as we can.

9. Reporting on the use of your grant

Grants must be spent on your agreed project and fully reported within 12 months of the award date. We will be in touch before your deadline to let you know what we need from you. If a grant is not used for the agreed purpose or you do not submit a report, we may ask for it to be repaid.

10. Further guidance and support

In addition to reading this document, please visit the Frequently Asked Questions page of our website at https://quartetcf.org.uk/apply-for-funding/faqs/

11. Contact details

If you need more information or wish to discuss your application before you apply, please contact Luke Boulton at Quartet Community Foundation:

- Telephone: 0117 989 7700
- Email: applications@quartetcf.org.uk
- Address: Royal Oak House, Royal Oak Avenue, Bristol BS1 4GB.

How we collect and hold your data

The personal information collected via the application form is collected to process applications for grants from Quartet. All information is collected in accordance with the *Data Protection Act 1998 (DPA)*, and the *General Data Protection Regulations 2018 (GDPR)*. For further information see our Privacy Policy at http://quartetcf.org.uk/privacy-policy/